

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

August 6, 2012 7:05 PM

Members Present: Steve Blake (Chairman), Gary Flynn, Rick Shaw

Members Absent: Pat Inderwish, Allen Phillilps

Guests: Jen Breen

Outstanding Permit Fees/Insurance Certificates

Peter Jones is no longer the High School Athletic Director. Rick will check with the School Superintendent regarding the status of any outstanding fees.

Treasure's Report/Bills to Approve

Deposits totaling \$114.00 were made into the field account, \$2,193.00 into the recreation account and \$60.00 into the Pride Park account. The balance on the field account is \$17,875, the recreation account is \$9,333 and Pride Park \$4,345. The balance in the field account does not reflect the reimbursement for funds spent on fertilizer.

motion originator	Motion Description			motion seconded	Approvers Disapprovers
Rick Shaw	Approve payment to	Home Depot	\$228.88	Gary Flynn	All Approved
Gary Flynn	Approve payment to	Nal's Paint	\$444.72	Rick Shaw	All Approved
Gary Flynn	Approve payment to	United Site Services	\$402.50	Rick Shaw	All Approved
Rick Shaw	Approve payment to	WB Light Plaint	\$104.22	Gary Flynn	All Approved
Gary Flynn	Approve payment to	Honey Dew Donuts	\$61.34	Rick Shaw	All Approved
Rick Shaw	Approve payment to	Jen Breen	\$425.26	Gary Flynn	All Approved
Rick Shaw	Approve payment to	Jen Breen (salary)	\$300.00	Gary Flynn	All Approved
Gary Flynn	Approve payment to	Worcester Count Tennis	\$490.00	Rick Shaw	All Approved
Gary Flynn	Approve payment to	Kate Nylen	\$315.00	Rick Shaw	All Approved
Gary Flynn	Approve payment to	Susan Keirstead	\$385.00	Rick Shaw	All Approved
Gary Flynn	Approve payment to	Melissa Cassata	\$455.00	Rick Shaw	All Approved
Gary Flynn	Approve payment to	AJ'S Pizza	\$116.09	Rick Shaw	All Approved
Gary Flynn	Approve payment to	Shannon's Pizza	\$167.00	Rick Shaw	All Approved
Gary Flynn	Approve payment to	Denise Walsh	\$213.00	Rick Shaw	All Approved

Parks and Recreation Programs

Jen is working towards having a uniform registration form. The board members advised Jen to check with the Town Administrator regarding a legal statement to be used on the form. Jen has put together a brochure with information on the programs that are being offered and has obtained fliers from the tour company on the adult field trips.

Jen stated that the attendance in the summer basketball program has declined and the tournament event has been reduced in size. Pizza will be purchased for each of the nights of the tournament. Jen stated that the program will be held for a shorter time period next year, and the tournament held at the beginning of the program.

Jen reported that the Days of Play program took in \$1,550 for July. Due to the need to purchase some initial supplies and board games, the program did run at a slight loss.

Facility Requests

Steve reported that there is a conflict involving the use of the outfield of the Sr. Baseball Field on Saturday morning by the Youth Soccer and the JV football. Steve will speak with the new Athletic Director and Craig Gardner from Youth Soccer, to see how the matter can be resolved.

Jen has requested use of the Girls' Softball Field on Tuesdays (Sept 18-Oct 9 / 3-5:00 PM) for the field hockey/lacrosse clinic and Wednesdays (Sept 12-Oct 10 / 2:45-4:30) for a pre-school & elementary soccer clinic. Steve stated that these conflict with the high school's use of the field and he will need to speak with the Athletic Director. Jen noted that the discussion with the Athletic Director will need to be expedited; she can not wait until September to advertise the clinic.

- Motion Originator: Gary Flynn
- Motion Description: Approve use of the Girls' Softball Field for the clinic, provided that Jen speaks with the Athletic Director.
- Motion Seconded: Rick Shaw
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Jen has also requested use of the Goodale tennis courts on Aug 15, 22, & 29 (6:30-8:00 PM).

- Motion Originator: Rick Shaw
- Motion Description: Approve use of the tennis courts as requested.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Steve has spoken with Verizon regarding a cell phone for Jen to use. The plan would be \$40.00 plus taxes and fees. Jen will look into the matter further.

Old/New Business

Gary will put together pricing for rental/purchase of a storage unit, for discussion at the board's next meeting.

Steve reported that there has been a change to how the CPA funds can be expended. The funds can now be used on fields/facilities that were not built with CPA funding. The board members agreed that the SR. Baseball Field and the track are the two facilities, which are most in-need of extensive repairs.

Steve reported that the electrical work on the score board at the Girls' Softball Field has not been completed yet. The work is to be done by the same contractor that is doing the work across the street for the well. The repairs needed for the scoreboard at the Sr. Baseball Field will be done in the spring.

Gary stated that the Fire Fighter's Association has offered to donate a defibrillator and that his goal would be to have three available for use at the parks facilities. Rick suggested starting with one and see how that works out.

Steve informed that board members that there had been a Groupon special offered for one of the tennis programs. The enrollment was low and the individuals who run the instruction programs

had offered the Groupon in hopes of bringing in more participants. The board would still get their portion of the enrollment cost. There were town residents who felt that the Groupon should not have been offered. Rick stated that non-residents should be paying more for the programs, than WB residents. The board will discuss this matter further at their next meeting.

There is one position on the Parks Facility Committee, which needs to be filled by a Parks Commissioner. Pat is currently the only representative from the Parks Commission on the committee, there are two positions. Gary stated that he may be interested in serving on the committee.

Steve stated that he received a complaint from a neighbor regarding the baseball games on the softball field. Steve spoke with her and informed her that the board did approve 4 baseball games to be played on the field and that 2 of them have already been played.

The Town Administrator has informed Steve that he would like to see the requests for use of the gazebo and town common be given back to the Parks Commission. The board had been in charge of the requests and was charging a reservation fee. The responsibility was recently taken over by the Town Administrator and fees are not being charged. Steve noted that a lot of work has recently been done to the gazebo. The board will discuss this matter further at their next meeting.

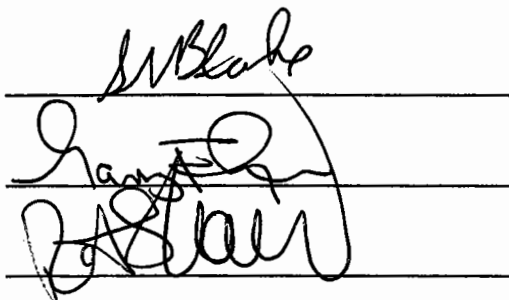
Steve stated that there was a break in the water line for the irrigation to the Sr. Baseball Field. They have been unable to locate the break and are going to tie the Sr. Baseball Field system into the feed for the All-Purpose Field (which is feed from the Goodale St. well).

Approval of Minutes

- Motion Originator: Rick Shaw
- Motion Description: Approve minutes for April 9, 2012 meeting
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

- Motion Originator: Rick Shaw
- Motion Description: To adjourn / 10:15 PM
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Next Meeting: September 10, 2012



DATE: 01-07-13